



SAN LEANDRO UNIFIED SCHOOL DISTRICT

Certificated & Classified Personnel Resignation/Retirement

To: Personnel Services Department Date: _____

From: _____
Name (Please print) Site Position

I submit my resignation from the San Leandro Unified School District. My last work day was/will be _____
Date

I am resigning for the following reason:

- Retirement Health Relocating
 Employment elsewhere
 Other (please specify) _____

_____ Employee's Signature	_____ Date
_____ Principal/Supervisor	_____ Date
_____ Director, Personnel Services	_____ Date

Need an answer to a question about CalPERS? Contact the toll-free Public Service unit: 1-888-225-7377, or write:
CalPERS
P.O. Box 942704
Sacramento, Ca 94229-2704
Email: www.calpers.ca.gov

Need an answer to a question about CalSTRS? Contact the toll-free Public Service unit: 1-800-228-5453, or write:
CalSTRS
P.O. Box 15275
Sacramento, Ca 95851-0275
(916) 383-0181
Email: www.calstrs.com

Please contact: Veronica Sanchez
Employee Benefits Specials
Regarding your Benefits, Medical and Dental
Email: vsanchez@slusd.us