

**English Learner Advisory Committee/ Comite de Padres de Estudiantes
Aprendices del Ingles (ELAC)**

08/23/2017
Washington Elementary

Agenda

Time/ Tiempo	Item/ Articulo	Resources/ Recursos
8:15 am- 8:25 am	Welcome, Sign In and Introductions / Bienvenida, Inscripciones	Please Sign in/ Favor de inscribirse https://docs.google.com/forms/d/e/1FAIpQLSeZeaVb-JTeF26ANqybQKIBerCrpm-HFjlxxEfKRitE4Nf9VQ/viewform
8:25 am- 8:45 am	ELAC Purpose Roles and Responsibilities/ Propósito, Posiciones, y Responsabilidades de ELAC	- Spanish https://docs.google.com/a/slusd.us/presentation/d/1RLiv6foNyOZE9aTVO1r4vJsA_T-7HY0MHvdo5YRNsFl/edit?usp=sharing - English https://docs.google.com/a/slusd.us/presentation/d/1zm7GvWVwwl8LxQLXytd43Y8Jhoghdc3cpyK-3agPYPI/edit?usp=sharing
8:45 am- 9:00 am	Nominations for ELAC / Nominaciones para ELAC	- Hard Copy
9:00 am- 9:15 am	Announcements, Questions & Closing/ Anuncios, Preguntas, y Clausura	Next Meeting/ Proxima Junta: 09/13/2017

ELAC President: VACANT
ELAC Vice President: VACANT
ELAC Secretary: VACANT
DELAC Representative: Cristina Frias

School: Washington Elementary
San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
August 23, 2017
8:15- 9:15 AM
Washington Elementary
Minutes

I. Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guest to the ELAC meeting. ELAC members and guests had the opportunity to have translation in Spanish. Attendance taken on a GOOGLE form for August 23, 2017 results are shown below.

Present:

- | | |
|------------------------------------|---|
| - Elisa Alvarez (Principal) | - Cristina Frias (DELAC Representative) |
| - Maria Ochoa (Parent Facilitator) | - 5 Guest |

II. Approval of the minutes:

No minutes to be approved first meeting of the year.

III. Old Business:

- N/A

IV. New Business:

Maria Ochoa Parent facilitator starts meeting by welcoming everyone. She starts explain what ELAC is, what it stands for, and what they do and its importance. As she is talking she is also presenting a PowerPoint on the topic. Guest received Instructional Programs for English Learners brochure in Spanish and English, and then has every one introduce themselves to the group. She then hands a sheet of paper which is a nomination form to everyone present and ask to please fill out and nominate people who are present or have a student who is an English Language learner or has been reclassified in our school for the ELAC positions. After everyone filled out and turned in form Maria Ochoa reminded everyone of our next meeting.

V. Question and Answers:

Guest had no questions

VI. Public Announcements:

N/A

VII. Closing:

Maria Ochoa presented the motion to close the meeting at 9:15 am. Motion was seconded and passed.

Location: Parent Center

Time: 8:15- 9:15 am

Washington Elementary

San Leandro Unified School District

ELAC President- Vacant

ELAC Vice President- Vacant

ELAC Secretary- Vacant

**English Learner Advisory Committee/ Comite de Padres de Estudiantes
Aprendices del Ingles (ELAC)**

09/13/2017
Washington Elementary

Agenda

Time/ Tiempo	Item/ Artículo	Resources/ Recursos
8:15 am- 8:25 am	Welcome, Sign In / Bienvenida, Inscripciones	Please Sign in/ Favor de inscribirse https://docs.google.com/forms/d/e/1FAIpQLSeZeaVb-JTeF26ANqvbQKIBerCrpm-HFjIxxEfKRitE4Nf9VQ/viewform
8:25 am- 8:45 am	School Attendance and its importance/ Atendancia a la escuela y su importancia	Hard Copy Flyer/ Copia de Flyer
8:45 am- 9:00 am	Announcement of ELAC Electected Reps / Anuncio de los representantes elegidos para ELAC	- Hard Copy
9:00 am- 9:15 am	Announcements, Questions & Closing/ Anuncios, Preguntas, y Clausura	Next Meeting/ Proxima Junta: 10/11/2017

ELAC President: Cristina Frias
 ELAC Vice President: Rocio Sanchez
 ELAC Secretary: Maria Chipres/ Maria Ochoa
 DELAC Representative: Cristina Frias

School: Washington Elementary
 San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
September 13, 2017
8:15- 9:15 AM
Washington Elementary
Minutes

I. Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guest to the ELAC meeting. ELAC members and guests had the opportunity to have translation in Spanish. Attendance taken on a GOOGLE form for September 13, 2017 results are shown below.

Present:

- | | |
|------------------------------------|---|
| - Elisa Alvarez (Principal) | - Cristina Frias (DELAC Rep/ELAC President) |
| - Maria Ochoa (Parent Facilitator) | - Rocio Sanchez (ELAC Vice President) |
| - Maria Chipres (ELAC Secretary) | - 2 guest |

II. Approval of the minutes:

Each person received a copy of the minutes for our first ELAC meeting which was on August 23, 2017. Members and guest read minutes Maria Ochoa parent facilitator presented the motion of the approval of the minutes, motion was second and passed.

III. Old Business:

- Voting for ELAC positions was open and available to all English Language Learner parents. Ballots were available in office. Parents were given 2 weeks to come by and vote before the school concluded the votes.

IV. New Business:

Maria Ochoa Parent facilitator starts meeting by welcoming everyone. She hands everyone a copy of the importance of attendance to school. She then starts speaking on the topic, Elisa Alvarez Principal also starts to speak on our schools attendance data and how we can improve, the importance of attendance, the procedures that the school has to take when it comes down to a student being truant, and pointers on how to help our kids to be on time. Maria Ochoa then announces to group the 2017-2018 ELAC electives. Cristina Frias ELAC President, Rocio Sanchez Vice President, Maria Chipres ELAC Secretary.

V. Question and Answers:

Guest had no questions

VI. Public Announcements:

Elisa Alvarez reminds group of back to school night 09/14 and how it will be broken down into two assemblies the first assembly will be for k-2 grade families, then the second part will be for 3-5th grade families.

VII. Closing:

Maria Ochoa presented the motion to close the meeting at 9:15 am. Motion was seconded and passed.

Location: Parent Center

Time: 8:15- 9:15 am

Washington Elementary

San Leandro Unified School District

ELAC President- Cristina Frias

ELAC Vice President- Rocio Sanchez

ELAC Secretary- Maria Chipres

**English Learner Advisory Committee/ Comité de Padres de Estudiantes
Aprendices del Inglés (ELAC)**

10/11/2017
Washington Elementary

Agenda

Time/ Tiempo	Item/ Artículo	Resources/ Recursos
8:15 am- 8:25 am	Welcome/ Bienvenida	Please Sign in/ Favor de inscribirse (https://docs.google.com/a/slusd.us/forms/d/e/1FAIpQLSdYDkFmFRaiuj5K8_6P6T1foCtMUwKHxjZKULwo30n2FcRZw/viewform)
8:25 am- 8:45 am	Review of District Strategic Plan/ Revisión del plan estratégico del distrito	- Hard Copy of Pamphlet
8:45 am- 9:00 am	What did you learn	- Strategic Plan Knowledge Activity
9:00am- 9:15 am	Announcements, Questions & Closing	Next Meeting/ Proxima Junta: 11/08/2017

ELAC President: Cristina Frias
 ELAC Vice President: Rocio Sanchez
 ELAC Secretary: Maria Chipres
 DELAC Representative: Cristina Frias

Next Meeting: 11/08/2017

School: Washington Elementary
 San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
October 11, 2017
8:15am- 9:15am
Washington Elementary
Minutes

I. Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guest to the ELAC meeting. ELAC members and guest had the opportunity to have translation in Spanish. Attendance taken on GOOGLE form for October 11, 2017.

II. Approval of the minutes:

Each person received a copy of the minutes from our previous ELAC meeting which was on September 13, 2017. Members and guest read minutes Maria Ochoa parent facilitator presented the motion of the approval of the minutes, motion was second and passed.

III. Old Business:

- Elected ELAC Committee Members 2017-2018
- School Attendance and the importance

IV. New Business:

Maria Ochoa parent facilitator hands out the district strategic plan pamphlet to the group and starts covering each goal into detail. She explains to the group what the strategic plan is and why it is in place. Once her speech is over group breaks out into smaller groups and is assigned a goal. At the end every group had to share something they learned or have actually seen completed by the district.

V. Questions and Answers:

N/A

VI. Public Announcements:

N/A

VII. Closing:

Maria Ochoa presents the motion to close the meeting at 9:15am. Motion was second and passed.

Location: Parent Center

Time: 8:15-9:15am

Washington Elementary

San Leandro Unified School District

ELAC President- Cristina Frias

ELAC Vice President- Rocio Sanchez

ELAC Secretary- Maria Chipres

**English Learner Advisory Committee/ Comite de Padres de Estudiantes
Aprendices del Ingles (ELAC)**

11/08/2017
Washington Elementary

Agenda

Time/ Tiempo	Item/ Artículo	Resources/ Recursos
8:15 am- 8:25 am	Welcome, Sign In / Bienvenida, Inscripciones	Please Sign in/ Favor de inscribirse https://docs.google.com/forms/d/e/1FAIpQLSeZeaVb-JTeF26ANqvbQKIBerCrpm-HFjIxxEfKRitE4Nf9VQ/viewform
8:25 am- 8:30 am	Review and approval of minutes/ Repaso y aprobacion de las actas	- Hard Copy
8:30 am- 8:45 am	District Strategic Plan/ Plan estrategico del Distrito	https://www.sanleandro.k12.ca.us/domain/2756
8:45 am- 9:00 am	DELAC October meeting update/ Información sobre la junta de Octubre de DELAC	- Cristina Frias Speech
9:00 am- 9:15 am	Announcements, Questions & Closing/ Anuncios, Preguntas, y Clausura	Next Meeting/ Proxima Junta: 12/13/17

ELAC President: Cristina Frias
 ELAC Vice President: Rocio Sanchez
 ELAC Secretary: Maria Chipres/ Maria Ochoa
 DELAC Representative: Cristina Frias

School: Washington Elementary
 San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
November 08, 2017
8:15- 9:15 AM
Washington Elementary
Minutes

I. Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guest to the ELAC meeting. ELAC members and guests had the opportunity to have translation in Spanish. Attendance taken on a GOOGLE form for November 08, 2017 results are shown below.

Present:

- | | |
|------------------------------------|---|
| - Elisa Alvarez (Principal) | - Cristina Frias (DELAC Rep/ELAC President) |
| - Maria Ochoa (Parent Facilitator) | - Rocio Sanchez (ELAC Vice President) |
| - Maria Chipres (ELAC Secretary) | |

II. Approval of the minutes:

Each person received a copy of the minutes from our previous ELAC meeting which was on October 11, 2017. Members and guest read minutes Maria Ochoa parent facilitator presented the motion of the approval of the minutes, motion was second and passed.

III. Old Business:

- The group looked over the district strategic plan and Maria Ochoa Parent Facilitator explained each district goal. She went into depth on some of the district goals and how we are already starting to see some of the changes being made around the district to complete these goals.

IV. New Business

Cristina Frias ELAC President and DELAC rep give group an update of the DELAC meeting. Cristina announces to group that people were elected to serve on the DELAC Board for this year. Also informs us that the group went over various immigration topics and at the next DELAC meeting there will be an attorney present to go in depth about how San Leandro is a sanctuary city and our district as well. They will answer any questions or concerns we may have in regards to immigration.

V. Question and Answers:

Guest wanted clarification on when and where the next DELAC meeting would be since they would like to attend the attorney's presentation. Cristina Frias informed then the next meeting would be November 16, 2017 @ 6 PM.

VI. Public Announcements:

N/A

VII. Closing:

Maria Ochoa presented the motion to close the meeting at 9:15 am. Motion was seconded and passed.

Location: Parent Center

Time: 8:15- 9:15 am

Washington Elementary

San Leandro Unified School District

ELAC President- Cristina Frias

ELAC Vice President- Rocio Sanchez

ELAC Secretary- Maria Chipres

**English Learner Advisory Committee/ Comité de Padres de Estudiantes
Aprendices del Inglés (ELAC)**

12/13/2017
Washington Elementary

Agenda

Time/ Tiempo	Item/ Artículo	Resources/ Recursos
8:15 am- 8:25 am	Welcome/ Bienvenida	Please Sign in/ Favor de inscribirse (https://docs.google.com/a/slusd.us/forms/d/e/1FAIpQLSdYDkFmFRaiuj5K8_6P6T1foCtMUwKHxjZKULwo30n2FcRZw/viewform)
8:25 am- 8:45 am	Reclassification - Process & Criteria	- Hard Copy of example of parent letter - Elisa's Speech
8:45 am- 9:00 am	Reclassification Activity	- Ideas for 2017-2018 reclassification ceremony
9:00am- 9:15 am	Announcements, Questions & Closing	Next Meeting/ Proxima Junta: 01/17/2018

ELAC President: Cristina Frias
 ELAC Vice President: Rocio Sanchez
 ELAC Secretary: Maria Chipres/ Maria Ochoa
 DELAC Representative: Cristina Frias

Next Meeting: 1/17/2018

School: Washington Elementary
 San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
December 13, 2017
8:15am- 9:15am
Washington Elementary
Minutes

I. Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guest to the ELAC meeting. ELAC members and guest had the opportunity to have translation in Spanish. Attendance taken on GOOGLE form for December 13, 2017.

II. Approval of the minutes:

Each person received a copy of the minutes from our previous ELAC meeting which was on November 08, 2017. Members and guest read minutes Maria Ochoa parent facilitator presented the motion of the approval of the minutes, motion was second and passed.

II. Old Business:

- District Strategic Plan
- Strategic Plan Activity

IV. New Business:

Maria Ochoa parent facilitator hands out the hard copies of an example letter to parents that families receive when their student is ready to reclassify. Elisa Alvarez speaks to the group about the reclassification criteria and the process on getting reclassified.

The group is then asked for suggestions on what they would like to see for this year's reclassification ceremony. We then ask for volunteers who can help on ceremony day.

V. Questions and Answers:

Parents want to know if they can stay after meeting for their student's info and see if they will be reclassified this year.

VI. Public Announcements:

Elisa Alvarez principal encourages families to get kids on our online platforms during the winter break and encourages families to visit the parent center if they need any support with our online platforms.

VII. Closing:

Maria Ochoa presents the motion to close the meeting at 9:15am. Motion was second and passed.

Location: Parent Center

Time: 8:15-9:15am

Washington Elementary

San Leandro Unified School District

ELAC President- Cristina Frias

ELAC Vice President- Rocio Sanchez

ELAC Secretary- Maria Chipres

**English Learner Advisory Committee/ Comite de Padres de Estudiantes
Aprendices del Inglés (ELAC)**

02/28/2018
Washington Elementary

Agenda

Time/ Tiempo	Item/ Artículo	Resources/ Recursos
8:15 am- 8:25 am	Welcome, Sign In / Bienvenida, Inscripciones	Please Sign in/ Favor de inscribirse https://docs.google.com/forms/d/e/1FAIpQLSeZeaVb-JTeF26ANqybQKIBerCrpm-HFjlxxEfKRitE4Nf9VQ/viewform
8:25 am- 8:30 am	Review and approval of minutes/ Repaso y aprobacion de las actas	- Hard Copy/ Copia de papel
8:30 am- 8:45 am	ELPAC Presentation/ Presentación de ELPAC	- Hard Copy Handout/ Copia de papel - Slide show/ presentacion https://docs.google.com/presentation/d/11-bT7n1XVul4txjsTt0b3mUTId7Zpesbq1VjSqxcSyQ/edit?usp=sharing
8:45 am- 9:00 am	DELAC January meeting update/ Información sobre la junta de Enero de DELAC	- Cristina Frias Speech/ Discurso de Cristina Frias
9:00 am- 9:15 am	Announcements, Questions & Closing/ Anuncios, Preguntas, y Clausura	Next Meeting/ Proxima Junta: 03/14/18

ELAC President: Cristina Frias
 ELAC Vice President: Rocio Sanchez
 ELAC Secretary: Maria Chipres/ Maria Ochoa
 DELAC Representative: Cristina Frias
 School: Washington Elementary
 San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
February 28, 2018
8:15- 9:15 AM
Washington Elementary
Minutes

I. Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guest to the ELAC meeting. ELAC members and guests had the opportunity to have translation in Spanish.

Present:

- | | |
|------------------------------------|---|
| - Elisa Alvarez (Principal) | - Cristina Frias (DELAC Rep/ELAC President) |
| - Maria Ochoa (Parent Facilitator) | - Rocio Sanchez (ELAC Vice President) |
| - Maria Chipres (ELAC Secretary) | - Sofia Ramirez, Jessica Chavez (Guest) |

II. Approval of the minutes:

Each person received a copy of the minutes from our previous ELAC meeting which was on December 2017. Members and guest read minutes Maria Ochoa parent facilitator presented the motion of the approval of the minutes, motion was second and passed.

III. Old Business:

- Reclassification the process and criteria
- Reclassification Activity

IV. New Business

The group discussed the new test for English Language Learners (ELPAC). Each parent received a parent's guide flyer that explained the breakdown of the test, what to expect, and how they can prepare their children for it. They also watched a detailed slide show presentation in regards to ELPAC that was prepared by our district coach Doris Castillo. Our DELAC Rep and ELAC President Cristina Frias also gave a brief update of last DELAC'S Meeting. She informed the group that the next meeting would be on 03/15/2018.

V. Question and Answers:

Parents asked if there were any practice test their children could do before the test. Parent received website they can go to for practice or ask their students teacher.

VI. Public Announcements:

Parent Facilitator Maria Ochoa reminded group of the PTA meeting @ 6pm and tomorrows Black history assembly @10:45 AM for those who would like to attend

VII. Closing:

Maria Ochoa presented the motion to close the meeting at 9:15 am. Motion was seconded and passed.

Location: Parent Center

Time: 8:15- 9:15 am

Washington Elementary

San Leandro Unified School District

ELAC President- Cristina Frias

ELAC Vice President- Rocio Sanchez

ELAC Secretary- Maria Chipres

**English Learner Advisory Committee/ Comité de Padres de Estudiantes
Aprendices del Inglés (ELAC)**

03/14/2018
Washington Elementary

Agenda

Time/ Tiempo	Item/ Artículo	Resources/ Recursos
8:15 am- 8:25 am	Welcome/ Bienvenida	Please Sign in/ Favor de inscribirse (https://docs.google.com/a/slusd.us/forms/d/e/1FAIpQLSdYDkFmFRaiujs5K8_6P6T1foCtMUwKHxjZKULwo30n2FcRZw/viewform)
8:25 am- 8:45 am	SLUSD Long term EL student data	- Elisa Alvarez Presentation
8:45 am- 9:00 am	Group Discussion of presentation	- Time for parents to ask questions
9:00am- 9:15 am	Announcements, Questions & Closing	Next Meeting/ Proxima Junta: 04/18/2018

ELAC President: Cristina Frias
 ELAC Vice President: Rocio Sanchez
 ELAC Secretary: Maria Chipres/ Maria Ochoa
 DELAC Representative: Cristina Frias

Next Meeting: 04/18/2018

School: Washington Elementary
 San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
March 14, 2018
8:15- 9:15 AM
Washington Elementary
Minutes

Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guests to the ELAC meeting. ELAC members and guests had the opportunity to have translation in Spanish.

Approval of the minutes:

Each person received a copy of the minutes from our previous ELAC meeting which was in February 2018. Members and guest read minutes Maria Ochoa parent facilitator presented the motion of the approval of the minutes, motion was seconded and passed.

Old Business:

- Review of ELPAC test
- ELPAC Video Presentation
- DELAC Updates

New Business

Group reviews long term EL student data with Elisa Alvarez Principal. She explains what a long term EL means and what it looks like in our data records. She shows every parent individually their students specific data. She lets parents know they are welcome to stay after the meeting if they want to ask or review anything specifically to their student.

Question and Answers:

N/A

Public Announcements:

Parent Facilitator Maria Ochoa reminded the group of some of the upcoming events. The school smarts parent academy class is Thursday, March 15,2018 at 8:30 am in room 22.

Latino Achievement Night is on Tuesday, March 20th at 5pm.

Wednesday, March 28th is our Parent workshop. The topic for this meeting is an Immigration Presentation.

Finally wants to remind everyone to enjoy their time in the upcoming break.

Closing:

Maria Ochoa presented the motion to close the meeting at 9:15 am. Motion was seconded and passed.

Location: Parent Center

Time: 8:15- 9:15 am

Washington Elementary

San Leandro Unified School District

ELAC President- Cristina Frias

ELAC Vice President- Rocio Sanchez

ELAC Secretary- Maria Chipres

**English Learner Advisory Committee/ Comité de Padres de Estudiantes
Aprendices del Inglés (ELAC)**

04/18/2018
Washington Elementary

Agenda

Time/ Tiempo	Item/ Artículo	Resources/ Recursos
8:15 am- 8:25 am	Welcome/ Bienvenida	Please Sign in/ Favor de inscribirse (https://docs.google.com/a/slusd.us/forms/d/e/1FAIpQLSdYDkFmFRaiujs5K8_6P6T1foCtMUwKHxjZKULwo30n2FcRZw/viewform)
8:25 am- 8:45 am	EL Parent Survey	- Hard Copy of Old EL parent survey copy
8:45 am- 9:00 am	Group Discussion	- Review
9:00am- 9:15 am	Announcements, Questions & Closing	Next Meeting/ Proxima Junta: N/A

ELAC President: Cristina Frias
 ELAC Vice President: Rocio Sanchez
 ELAC Secretary: Maria Chipres/ Maria Ochoa
 DELAC Representative: Cristina Frias

Next Meeting: N/A

School: Washington Elementary
 San Leandro Unified School District

ELAC
English Learners Advisory Committee (ELAC) Minutes
April 18, 2018
8:15- 9:15 AM
Washington Elementary
Minutes

Welcome

Elisa Alvarez and Maria Ochoa welcomed the ELAC members and guests to the ELAC meeting. ELAC members and guests had the opportunity to have translation in Spanish.

Approval of the minutes:

Each person received a copy of the minutes from our previous ELAC meeting which was in March 2018. Members and guest read minutes Maria Ochoa parent facilitator presented the motion of the approval of the minutes, motion was seconded and passed.

Old Business:

- Review of long term EL student data

New Business

Maria Ochoa parent facilitator informs the group of the upcoming EL parent survey. She explains to the group what this survey is for and how important it is to fill it out and encourage others to participate.

Question and Answers:

N/A

Public Announcements:

Parent facilitator Maria Ochoa reminded the group of the TWBI info night tonight at 5pm.

Closing:

Maria Ochoa presented the motion to close the meeting at 9:15 am. Motion was seconded and passed.

Location: Parent Center

Time: 8:15- 9:15 am

Washington Elementary

San Leandro Unified School District

ELAC President- Cristina Frias

ELAC Vice President- Rocio Sanchez

ELAC Secretary- Maria Chipres